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This is the fifty-second edition of the Periodic Electronic Newsletter (PEN) for MCI Mail users assigned to Oppenheimer Software (MCI Mail agency NY4). You may respond to the PEN by typing ANSWER at the COMMAND; line that appears after you read this. This mailbox (218-0241) is toll free - you may write to it as often as you wish, at no charge! (Please note that you may order a toll-free mail box - contact Oppenheimer Software for more information.)

EDITORS NOTE 2

1-800-I-WANT-MCI 3

NEED ANOTHER MAILBOX? 4

MCI CONNECT FOR cc:MAIL 5

SERVICE DESCRIPTION 5

TYPES OF CONNECT USERS 5

ADDRESSING FORMATS 7

BENEFITS 7

RESTRICTIONS 8

MCI CONNECT PRICING 8

GETTING STARTED 9

ConnectWeb! 10

MAILPLUS UPDATE 11

MCI MAIL EXPRESS UPDATE 12

HOLIDAY GREETINGS BY FAX 13

'TIMES THEY ARE A CHANGING 14

POWERUSER 15

TILL NEXT TIME 16

>>>>>>>>>>>>
EDITORS NOTE
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The PEN Newsletter is designed to be read or printed using a fixed font, such as Courier 10. If the masthead above appears skewed, the program you are using to read the PEN newsletter is using a proportional font.

To "straighten" out the PEN, you can switch to a fixed font.

If your e-mail program does not offer that capability, or if you are unsure of how to do it, you may:

1. Read it as it is

2. Save it to disk as an ASCII file, and use your word processing program to display it in a fixed font

3. Save it to disk and use the DOS "TYPE" command to read it {at the C; prompt, enter TYPE filename | MORE}

>>>>>>>>>>>>>>>>
1-800-I-WANT-MCI
>>>>>>>>>>>>>>>>

A toll free *FAX* number is available for anyone wanting to set up accounts on MCI Mail, MCI Connect, or anyone needing information about MCI Fax Broadcast, MCI Fax Reply, internetMCI or networkMCI:

1-800-I-WANT-MCI (1-212-787-2416 outside the USA)

The fax should include the name, address, phone and fax numbers of the requester. Typically, the MCI Mail or MCI Connect account will be activated the following business morning, and the Fax accounts, within 5 days. To help the new MCI Mail subscriber, a four page fax will be returned with the account information and basic starting instructions.
You can also use the NEWUSER script described below. However, this toll-free fax number can be used by anyone with access to a fax machine.

>>>>>>>>>>>>>>>>>>>>
NEED ANOTHER MAILBOX?
>>>>>>>>>>>>>>>>>>>>

The NEWUSER script has been used by hundreds of people to set their friends, associates and clients up on MCI Mail, add new mailboxes to existing accounts, or to request information on behalf of a colleague.

If you have a friend across town, or in another country who wants to benefit from electronic mail or if you know of someone who tediously sends faxes out from a fax machine and is looking for a better way, or someone who sends letters and memos by overnight courier and would like to save some money, you can help them by introducing them to MCI Mail.

To use this feature, log into MCI Mail interactively (MCI Mail Express users press {CTRL}J after starting the program). At the Command; prompt, type:

CREATE USING NEWUSER {ENTER}
Answer all questions, and follow the instructions at the end of the SCRIPT. You will be notified when the new mailbox/account is active.

Note. . . If you access MCI Mail via MCI Mail Express, or a LAN gateway, you may send the name, address and phone and fax number of the referral to mailbox 218-0241, or you may fax this information to 212-787-2416. We will contact them immediately and arrange for the account or mailbox.

Additionally, the *FAX* number 1-800-I-WANT-MCI is available for anyone looking to request information or establish an account for themselves.

>>>>>>>>>>>>>>>>>>>>>>
MCI CONNECT FOR cc:MAIL
>>>>>>>>>>>>>>>>>>>>>>

QuickLook: cc:Mail systems (LAN and mobile) can now be connected to MCI Mail directly - router to router, without a gateway PC or extra software. Also offers special pricing for intra-cc:Mail messaging.

Historically, Local Area Networks (LANs) have connected to MCI Mail using an intermediary link called a "gateway".

A gateway is really computer (typically, a PC and a modem, with a program [called the Link software]) that knows how to talk both to the LANs e-mail (cc:Mail, MS-Mail etc.) and to the MCI Mail system. It is the responsibility of the gateway to act as a translator between the dissimilar systems.

This technique for connecting a LAN to MCI Mail works very well. This approach however requires an upfront capital expense for the PC and software, and you have to allocate resources (i.e. skilled

people) to help manage and run the gateway.

Additionally your remote mobile users can only connect to your system by dialing in to your LAN, thereby creating additional costs for you and security concerns for your network.

To address many of these issues, MCI introduces a new service:

MCI Connect for cc:Mail

SERVICE DESCRIPTION

In simple terms, MCI Connect for cc:Mail makes MCI Mail look like another cc:MAil Postoffice to your cc:Mail or cc:Mail Mobile system.

This is accomplished as a "native mode" connection between your cc:Mail post office or cc:Mail Mobile software, and MCI Mail, by offering router to router connectivity between them.

Essentially, from your perspective as a cc:Mail user, MCI Mail looks like another cc:Mail Post Office on your LAN.
"Native mode" messaging means that sending a message to someone on MCI Mail looks and feels the same as sending a message to some on your cc:Mail system. Therefore, messages that are sent to other MCI Connect for cc:Mail users retain the "look and feel" of a cc:Mail message.

Because cc:Mail operates on many platforms, communication via MCI Connect is transparent between all cc:Mail DOS, Windows, OS/2, Macintosh, and UNIX clients.

MCI Connect for cc:Mail users can communicate with people on over 70 public messaging systems including the Internet, Compuserve, Easylink, and SprintMail. In addition, MCI Mail delivery options of fax, telex and hardcopy are fully accessible via MCI Connect for cc:Mail.

TYPES OF CONNECT USERS

MCI Connect for cc:Mail fills two specific needs:

It allows you outsource the communications portion of your cc:Mail messaging network. Instead of installing leased lines or making long distance calls to connect post offices, and setting up banks of modems to accommodated the traffic, you can simply dial in to the MCI Connect hub. You can use a combination of direct connections and MCI Connect to meet your specific requirements.
Secondly, MCI Connect for cc:Mail and MCI Mail act as a gateway to other electronic mail systems. You can exchange messages with clients, trading partners and business associates around the world, whether they use cc:Mail or any another platform. MCI Connect also gives all you fax, telex and paper delivery services normally available to MCI Mail users, directly from your desktop.

MCI Connect can be employed for any or all of the following message flows within your organization:

```
cc:Mail post office   <----->  cc:Mail Mobile users
cc:Mail post office   <----->  cc:Mail post office
cc:Mail Mobile users  <----->  cc:Mail Mobile users
cc:Mail post office   <----->  MCI Mail services
cc:Mail Mobile users  <----->  MCI Mail services
```

Local free access to MCI Connect is available in over 850 cities throughout the United States. 800 access is also available with a small per minute access surcharge. International access to MCI Connect is available in most countries (surcharges apply).
In a departure from MCI Mail's normal per message pricing, messages sent between MCI Connect for cc:Mail users are priced based on the total number of kilocharacters transmitted per billing period, without regard to the number of recipients. A message sent between 2 users costs about the as much as the same message sent to 20 or 200 users. As a result, this provides an ideal way to communicate with large numbers of cc:Mail Mobile users inexpensively.

Messages that are sent to MCI Mail, Internet or other X.400 users are billed using MCI Mails normal per recipient pricing schedule.

ADDRESSING FORMATS

Because you are using cc:Mail as the front end, addressing messages to MCI Connect for cc:Mail is very simple. Each of the MCI Mail delivery option available to MCI Connect are represented in your cc:Mail directory as a separate "Post Office." The following table describes each delivery platform available and the corresponding "Post Office" name used:

MCI Mail Delivery Option	cc:Mail Post Office
MCI Mail	at MCI-Mail
MCI Mail REMS account	at MCI-Mail
MCI Mail Fax Dispatch	at MCI-Fax
MCI Mail Internet Gateway	at MCI-Internet
MCI Mail X.400	at MCI-X400
MCI Mail Telex	at MCI-Telex
MCI Mail Postal or Courier	at MCI-Postal

The
 will vary depending on the number of addressing qualifiers. The
 can be either very

simple or very detailed, depending upon the specificity needed for the address.

Addressing someone else who subscribes to MCI Connect for cc:Mail however uses the following format:

For LAN based users:
 at
example: Jake Hanson at ABC_Corp.
For Mobile based users:
 at MCICCM
examples: JHanson at MCICCM
Jake Hanson at MCICCM
Jake Hanson/776-1234 at MCICCM
776-1234 at MCICCM

BENEFITS

Reduced Training Needs:

By having all of your users access MCI Mail via cc:Mail and cc:Mail Mobile, you not only lower your communications costs, but almost eliminate the need for training or retraining your cc:Mail experienced employees. Indeed, it is the only product that will let your DOS, Windows, Mac, UNIX and OS2 users employee the same product for external e-mail. Indeed, MCI Connect for cc:Mail is

the ONLY automated front end for Macintosh users who use MCI Mail.
Security:

Most security problems result from people trying to dial into your system. MCI Connect does not call your PC or LAN. Rather, it is your PC or LAN that places the call to MCI Connect to exchange mail. MCI Connect for cc:Mail allows you to elect to disable AutoAnswer on your modem to keep unsavory types out (this can be accomplished on most modems be including ATS0=0 in the modem initialization string, or on system startup).

Backbone:

MCI Mail Connect can be used as your WAN (Wide Area Network) backbone - linking all of your LANs together for you. Instead of you having to monitor the status of the WAN, MCIs engineers do that for you on a 24X365 basis. Additionally 24 hour customer support is available by both e-mail and toll free telephone number.

RESTRICTIONS

Please note that certain features typically available to MCI Mail uses, such as the Dow Jones Dow Jones News Retrieval Service, Autoforward and Resend, Bulletin Boards, Alert, SCRIPTS, and the DOC command are not available to MCI Connect users (although the

Dow Jones //CLIP service can deliver news clippings to you). Also, MCI Connect users can register only 1 letterhead or signature graphic instead of the 15 normally allowed to MCI Mail users.

cc:Mail Mobile has a number of limitations that may impact your use of a few MCI Mail features:

126 byte address limit
Some extended addresses such as X400 and hardcopy may not completely fit in the cc:Mail envelope.

Sign Only 1 signature allowed and must be registered as default.

Onite The 'Urgent' option in the cc:Mail user agent is converted to the MCI Mail 'Onite' handling option for the entire envelope. Onite can also be used in parentheses as a part of the actual cc:Mail address for a per-recipient handling option.

Receipt The 'Receipt' option in the cc:Mail user agent is converted to the MCI Mail 'Receipt' handling option for the entire envelope. Receipt can also be used in parentheses as a part of the actual cc:Mail address for a per-recipient handling option.

No Receipt This option can only be used in parentheses as a part of the actual cc:Mail address is supported as a per-recipient option for MCI Mail Fax recipients only.

Charge This option can only be used in parentheses as a part of the actual cc:Mail address and will be supported as a per-recipient option.

MCI CONNECT PRICING

MCI Connect for cc:Mail is a very inexpensive service.

There are two sets of charges : fixed and usage based.

The fixed charges are $10/month for the LAN connectivity, and $10/year annual fee for each user on the LAN who will be communicating via MCI Connect for cc:Mail.

The message based charges are $.12/1000 bytes/month for messages sent to someone who subscribes to MCI Connect while messages sent to someone who is not on MCI Connect (i.e. MCI Mail, Internet, Compuserve, etc.) are charged at MCI Mails normal rates. Note that the $.12/1000 bytes charge can be discounted as much as 25% as the volume of MCI Connect e-mail increases. Although there are no fix fees for the individual mobile user, there is a messaging charge minimum of $10 per month.

Simply put:

```
cc:Mail post office   <---->  cc:Mail Mobile users *
cc:Mail post office   <---->  cc:Mail post office *
cc:Mail Mobile users  <---->  cc:Mail Mobile users *
- - - - - - - - - - - - - - - - - - -
cc:Mail post office   <---->  MCI Mail services **
cc:Mail Mobile users  <---->  MCI Mail services **
```

* Billed at $.12/1000 characters per month
* Billed at standard MCI Mail rates

Additionally, there is a $.10/minute surcharge for access via the 800 number. International access surcharges vary by country.

GETTING STARTED

MCI Connect for cc:Mail can be used from any laptop or PC, even if your company does not have cc:Mail installed. Of course you would need cc:Mail Mobile on your computer, but this is available for use on any number of different platforms including Macintosh, DOS, OS2, UNIX, and Windows.

What do you need to subscribe to MCI Connect for MCI Mail?

If you are going to be working from a cc:Mail LAN, all that is required is the cc:Mail Router software (MCI uses V5.1 which is backward compatible to earlier versions), modem and a MCI Connect account.

If you are a cc:Mail Mobile user, you need cc:Mail Mobile, a modem, and a MCI Connect account.
Accounts for cc:Mail Connect can be established by sending a toll free e-mail to MCI ID:218-0241, by faxing to 1-800-I-WANT-MCI or by calling 212-724-9785.

>>>>>>>>>>>
ConnectWeb!
>>>>>>>>>>>

QuickLook: This add-on enables ACT! to exchange e-mail and files over MCI Mail from within ACT!

You're a road warrior (or telecommuter) using ACT!, Symantec's market leading contact manager. You've gotten pretty good at managing your sales contacts. But to really win in the

marketplace, you need to do a much better job of communicating.

The typical sales organization is faced with many tasks including:

A sales team -- in different offices or on the road -- needs to collaborate on a presentation or proposal.
An inside sales group needs to put hundreds of qualified leads in the hands of sales people working out of hotel rooms.

Product and price updates have to be sent promptly to hundreds of recipients via e-mail, fax and hard copy.

A marketing manager needs to assemble an up-to-date view of the marketplace by gathering information daily from the front line sales people.

Contact managers, like ACT!, despite their power, have done little to help meet these needs until now.

ConnectWeb! for ACT! a simple ACT! add-on that uses the existing ACT! interface to enable your sales people to send and receive e-mail, ACT! Mobile Link synchronization messages, binary files, even faxes to and from anywhere in the world.
Sales people on ACT! can communicate with users of over 70 public messaging systems including the Internet, MCI Mail, Compuserve, Easylink, etc.

ConnectWeb! for ACT! work so well for sales people because:

It uses MCI Connect for cc:Mail as a communications service offering a professionally managed global network that allows users to connect through a local phone number in over 850 US. cities and over 30 countries as well as toll free 800 numbers. Service and support for your sales people is available 24 hours-a-day, 7 days a week.

The MCI Connect service pricing is optimized for use within your sales force. You pay only for messages sent; there's no charge for checking or receiving messages. And if you need to send product or price updates to your whole, 200 person sales force on ConnectWeb! for ACT!, you pay for just a single message, not 200 messages.

It gives ACT! users a single front end for sending messages and files inside or outside your company, as well as sending faxes, postal delivered hard copy or telex messages.
ConnectWeb! is easy-to-use. If you know how to use ACT!, you can use ConnectWeb! without additional training. You spend your time selling, not learning new software.

ConnectWeb! requires ACT! for Windows v2.04 or higher and a modem. ConnectWeb! for ACT! is $129

For more information, you can e-mail Market Contact Software at MCI-ID: 380-5660 toll free.

>>>>>>>>>>>>>>>
MAILPLUS UPDATE
>>>>>>>>>>>>>>>

QuickLook: Upgrade for MailPlus is available

MailPlus v1.00 was first released in December 1993. As one of the better Windows based communications programs for MCI Mail, it is well known for its outstanding help files and ease of use.

MailPlus V1.1 is now available to existing users's most significant change was made to the address book - previously a dBASE III file, now uses the dBASE IV structure. This change was made to improve performance and reduce the risk of the address book becoming corrupted.

MailPlus now includes a number of new features including:
Spelling checker.
Distribution lists.
On-The-Fly addressing.
Improved graphics for message flags.
Expanded message answer and forward functions.
Multiple MCI Mail account support.
New address book dialog.
Plays sound and displays flag for new mail.
80 column fixed font for the editor.
Terminal program button in toolbar.

The MailPlus v1.1 upgrade can be ordered by sending a message to MCI ID:273-4428.

If you would like a 30 day free trial of MailPlus, please send a message to MCI ID:218-0241. Include your name, address and telephone number.

>>>>>>>>>>>>>>>>>>>>>>
MCI MAIL EXPRESS UPDATE
>>>>>>>>>>>>>>>>>>>>>>

QuickLook: Upgrade for MCI Mail Express is available

MCI Mail Express 2.11 is now available (note: This is for MCI Mail Express only - not for MCI Mail Express lite).

This is a MINOR bug-fix upgrade. You must already have MCI Mail Express 2.10 to install this upgrade.

To receive the upgrade electronically, please send a message to MCI ID: 726-7541, and put "mme211" in the subject field. The upgrade will be returned as a binary attachment. The message contains instructions on how to perform the upgrade.

Please direct any questions to MCI Mail Express Support (MCI ID: 543-7281).

>>>>>>>>>>>>>>>>>>>>>>>>
HOLIDAY GREETINGS BY FAX
>>>>>>>>>>>>>>>>>>>>>>>>

QuickLook: Seasons Greetings graphic now available for Fax Dispatch messages

Through the end of the year, you can send holiday greetings to friends and associates with a "Seasons Greetings" graphic printed on your Fax Dispatch messages*.

The graphic shows a globe surrounded by holly, a ribbon on top, with the words "Seasons Greetings" and "PEACE" superimposed on it. Send one to your own fax machine to see what it looks like.

To use the graphic, enter FORM:HOLIDAY at the Handling prompt. It costs only $.50 for a fax sent to any domestic location if you keep the text of your holiday message to 6 lines or less.

If you do not know how to send a Fax Dispatch message, send us a note telling us what communications program you use and we'll e-mail the instructions to you.

PS..... If you want something special for the Holidays, Santa Claus is on MCI Mail - MCI ID:347-2833.

* Also available for both postal and courier hardcopy messages

>>>>>>>>>>>>>>>>>>>>>>>>
'TIMES THEY ARE A CHANGING
>>>>>>>>>>>>>>>>>>>>>>>>

QuickLook: Overview of changing time zone from Daylight Savings to Standard Time.

Watch out.... Unless you changed your time settings on MCI Mail from Daylight to Standard when you reset your clocks, the message you send at 5:00 PM saying that you are going home for the day will be time stamped 4:00 PM - your boss will love that!

No, there is nothing wrong with the clocks at MCI... rather, you need to adjust your time zone from Daylight to Standard time

If you use MCI Mail interactively, follow this dialogue:

Displayed by MCI	You Enter
Command;	ACCOUNT
Do you wish to see your current ACCOUNT settings?	NO
ACCOUNT setting you wish to change:	TIME
Please enter your time zone:	EST
^-(or your time zone)	
ACCOUNT setting you wish to change:	{Enter}
Are settings PERManent or TEMPorary:	PERM
New ACCOUNT settings are now in effect.	

Command;

If you are a MCI Mail Express user, don't forget to change your time zone there too.

Bring up the Communications Manager {ALT}{SHIFT}X, roll the cursor to the bottom of the screen and change it to EST (or your local time zone) by using the <- or -> keys.

It may also help to adjust the time in your computer. See your computer manuals for more information.

>>>>>>>>>
POWERUSER
>>>>>>>>>

QuickLook: Invoices by e-mail

If you pay for your MCI Mail usage by Credit Card (MCI accepts American Express, Mastercard and Visa), you will start receiving your monthly invoice by e-mail instead of snail mail.

If you would like to switch your billing to credit card and receive your invoices electronically, please call the MCI Mail Billing Hotline at 1-800-706-3475.

Not only will you save the monthly postage cost of mailing in a check, you'll help to save some trees too!

>>>>>>>>>>>>>>
TILL NEXT TIME
>>>>>>>>>>>>>>

During the New Year,
may you enjoy good health and happiness,
may peace reign over our country and throughout the world,
may you have a kiss from your beloved, a smile from a child,
a warm, cozy house with the aroma of good food baking in
the oven, wise governors and merciful tax collectors,
companionship of good friends and helpful neighbors,
may you enjoy the fruits of your labors, celebrate birthdays
and anniversaries,
may the sun shine on your face,
may your see a rainbow, hit a homerun with the bases loaded,
may your enjoy giving charity with a free hand,
may you have an umbrella whenever it rains,
may your coming year be a happy, healthy and prosperous one
For you and your loved ones.
Author Unknown

Gary.....
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